



Clement Ayoola Adewumi

Communications, Admin and AI Specialist

Personal informations

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Mother tongue(s)

English
Yoruba

Summary

I am versatile professional with over 7 years experience in content writing, web development, and project management. Graduate of History and International Studies with strong interest in diplomacy, sustainable tourism, travel, and NGOs. Skilled in administration, team coordination, and digital communication, with a focus on social impact and international development. I value efficiency and excellence delivery in my professional conduct.

Professional experience

AI TRAINER

Jan 2026 - May 2026

Micro 1 | Remote

Worked as an AI Trainer, contributing to the development and improvement of AI systems by evaluating, annotating, and refining model outputs. Provided high-quality training data through prompt evaluation, response ranking, and content validation to enhance model accuracy and performance. Collaborated with cross-functional teams to ensure consistency, adherence to guidelines, and continuous improvement of AI behavior. Demonstrated strong attention to detail, analytical thinking, and adaptability in handling diverse AI training tasks.

Business or sector: Artificial Intelligence / Data Annotation

PROJECT MANAGER

June 2022 - Oct 2025

Infinite Life Game | Remote

Collaborated closely with the game creator as a Project Manager and Personal Assistant, contributing to the overall vision and execution of Infinite Life, an indie game project. - Initially joined as a Script Writer, crafting core narrative elements and dialogues, then transitioned into a broader project management role. - Oversaw hiring and team coordination, directly involved in the recruitment and release of developers, designers, and marketing personnel. - Managed project budgeting, resource allocation, and timeline structuring to keep the project on track. - Coordinated marketing strategy, including social media planning and outreach for audience engagement. - Served as the main point of contact between the owner and team, ensuring smooth internal communication and task follow-ups. - Contributed to creative direction and problem-solving in both technical and narrative areas.

Business or sector: Management and Tech

CORP MEMBER (HUMAN RESOURCES MANAGER FOR CORP MEMBERS & RNV TEACHER)

Jan 2023 - Dec 2023

Bustay Cornerstone Int'l School | Akure.

Acted as Human Resources Manager overseeing fellow corps members deployed at the school, concurrently teaching RNV (Religion and National Values) as a subject. Managed personnel operations and facilitated the coordination of resources to optimize performance and support educational objectives.

Business or sector: Education

PRIVATE TUTOR

Feb 2022 - July 2022

Provided personalized academic instruction to students preparing for national examinations including WAEC, NECO, and UTME. Specialized in English Language, Literature, and Government, delivering tailored lesson plans to improve comprehension, critical thinking, and exam performance. Monitored student progress, identified learning gaps, and applied targeted strategies to enhance academic outcomes and confidence.

Business or sector: Education

Spinch Inc. | Ilorin

Exercised a dual role as Content Creator and Marketing Manager, spearheading the development of compelling content and orchestrating strategic marketing initiatives. Successfully curated engaging content across multiple platforms while devising and executing marketing strategies to enhance brand visibility and drive customer engagement. Leveraged analytics to measure campaign effectiveness and optimize marketing efforts for maximum impact.

Business or sector: Digital Services

GRAPHICS DESIGNER

June 2018 - Sept 2018

Datalink Computers | Ido Ekiti

Operated as a proficient Graphics Designer and General Computer Operator, demonstrating expertise in graphic design software and comprehensive computer operations. Produced visually stunning designs while efficiently managing computer systems and peripherals to support organizational objectives.

Business or sector: ICT

Web Development**Microsoft Office****Content Writing****Data Entry****Research Studies****Personal skills****Writing and Content Creation**

Good relationship skill

Communication Skills

Integrity

Effective Leadership

Goal-oriented and self-motivated

Organizational and managerial skill

Job-related skills

Web Development

Creativity

Digital skills

Computer Proficiency

Other skills

Adaptability

Self Confidence

Education and training**Bachelor of Arts (B.A.) History and International Studies, 2022**

University of Ilorin, Ilorin, Kwara State.

Senior School Certificate Examination (SSCE), 2016

God's Grace International College, Omu Aran, Kwara State.

Certifications

•Certificate in Computer and Secretariat Studies (2016)

•NYSC ICT Community Development Service Certificate (2023)

•Jobberman Soft-Skills Training (2023)

•Certificate of National Service (2023)

•Project Management Certificate from Micro 1 AI Robotics (2026)

References

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•Mrs. Beatrice Alade
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